



Board of Directors Regular Session Meeting Minutes Summary

DATE: June 9, 2022, 6:30 pm Meeting

LOCATION: RMAE Spanish Room

RMAE Vision Statement:

RMAE envisions a community of parents, teachers, students, and educational and business leaders working together to create a learning environment that encourages growth in character, academic achievement, and the love of learning, resulting in responsible, productive citizens.

RMAE Mission Statement:

RMAE inspires each student to pursue personal and academic excellence through an intellectually challenging Core Knowledge™ curriculum within a nurturing environment.

RMAE Core Virtue:

June – Wisdom and Integrity. Wisdom is knowledge of the things that matter. Integrity is living life faithful to good principles and high ideals.

Meeting Agenda Summary

<p>Call to Order, Pledge of Allegiance, Reading of Vision, and Mission Statements</p>	<p>Board Members in attendance:</p> <ul style="list-style-type: none"> • Kjersten Ostrom-Condojani, Vice President, Parent Representative • Janelle Herrera, Secretary, Parent Representative • Kathleen O'Rourke, Treasurer, Parent Representative • Paolo Bacchiarello, Parent Representative (joined for the first hour of the meeting) • Scott Jones, Parent Representative • Michael Bell, Parent Representative • Kirsten Fischer, Parent Representative • Ann Hudson, Executive Director/Principal (Non-Board Member) • Deb Kelley, Financial Officer (Non-Board Member) <p>Absent members:</p> <ul style="list-style-type: none"> • Jamie Richards, President, Parent Representative • Kelli Anderson, Community Representative • Sarah Sailor, Parent Representative <p>Kjersten Ostrom-Condojani opened the meeting with the Pledge of Allegiance and read the Vision, Mission, and June Core Virtue statements.</p>
<p>Public Comment</p>	<p>The meeting started with an opportunity for public comment: There was none</p>
<p>Swearing in of New Board of Director Parent Representatives</p>	<ul style="list-style-type: none"> • Janelle Herrera was sworn in as the Board of Director's Parent Representative. • Kirsten Fischer was sworn in as the Board of Director's Parent Representative. • Vote to amend RMAE Bylaws to allow incoming Board members to vote: Michael Bell moved to amend article VI section A3 of the RMAE bylaws to allow incoming board members to vote on Board Officers prior to the first of July pursuant to article VII of the bylaws, and Scott Jones seconded it. The motion was passed unanimously by attending members.
<p>Election and Voting in of Board Officer Positions 2022 – 2023 school year (RMAE Bylaws VII)</p>	<ul style="list-style-type: none"> • Janelle Herrera moved to elect Kathleen O'Rourke as the Board President and Kjersten Ostrom-Condojani seconded it. Michael Bell moved to elect Scott Jones for Board President and Kirsten Fischer seconded the motion. Each nominee shared why they believed they would be the best candidate.

	<p>The board voted on the first motion of Kathleen O'Rourke as Board President and the motion did not pass with three "yea" to four "nay" votes. The board voted on the second motion of Scott Jones as Board President and that was passed with a majority vote of four "yea" to three "nay" votes.</p> <ul style="list-style-type: none"> • Scott Jones made a motion the Kathleen O'Rourke as Board Vice President, but she passed on the position. Kathleen O'Rourke made a motion to elect Kjersten Ostrom-Condojani as the Board Vice President and Michael Bell seconded it. The motion for Kjersten Ostrom-Condojani as Board Vice President was passed unanimously. • Scott Jones moved to elect Janelle Herrera as the Board Secretary and Kjersten Ostrom-Condojani seconded it. The motion was passed unanimously. • Janelle Herrera moved to elect Michael Bell as the Board Treasurer, Kathleen O'Rourke seconded it, but Michael Bell passed on the position. Michael Bell nominated Kirsten Fischer as Board Treasurer and Paolo Bacchiarello seconded it. The motion was passed with four "yea" to two "nay" votes.
<p>Approval of Minutes</p>	<p>Kathleen O'Rourke moved to approve the minutes for the May 12th, 2022, regular board meeting with the deletion of the duplicative adjournment information, and Scott Jones seconded it. The minutes were approved unanimously.</p> <p>Scott Jones moved to approve the minutes for the May 3rd, 2022, special session board meeting, and Michael Bell seconded it. The minutes were approved unanimously.</p>
<p>General Session</p>	<ul style="list-style-type: none"> • Treasurer's Report: The Treasurer's Report was provided by Kathleen O'Rourke and Deb Kelley. • Vote to approve adjusted FY22 Budget: Kathleen O'Rourke moved to approve the adjusted FY22 Jeffco budget, and Scott Jones seconded it. The motion was passed unanimously. Kathleen O'Rourke moved to approve the adjusted FY22 CDE budget, and Michael Bell seconded it. The motion was passed unanimously. • Principal's Report: Dr. Hudson provided the following Principal's Report which highlighted: <ul style="list-style-type: none"> ○ Educational Excellence – Reviewed end-of-year Map & Acadience results. Eleven teachers had more than 85% of their students meet/exceed their growth goals set by NWEA. The school is showing a positive trajectory toward our strategic goal. In future years we will look at growth trend data. ○ Sustainability <ul style="list-style-type: none"> ▪ Digital presence on search was cleaned-up and review solicitation for organic search with keywords. ▪ Enrollment – 2022/2023 enrollment is on goal at 377 (budget at 375). We have had 43 students de-enroll, which is fewer than historical. Opportunities included academic support (S.T.E.A.M. lab will help enrich this), and middle school dynamics. ▪ Staffing – All instructional open staffing positions have been hired, including a part-time math teacher which will minimize the need for the advanced Math middle school students to travel to Evergreen High. Interviews are being conducted for open administrative positions. ▪ Teaching & Learning Conditions Colorado – state sent survey. RMAE ranks favorably as compared to district and state percentages. Opportunities include social/emotional instructional support, increased differentiation, and improved coaching structure. ○ Facilities – Interior painting and road work on Rocky Rd has begun. ○ Other – Requested to have 1-2 board members join the staff on 8/8/22 at 7:45 am to introduce the board and Scott agreed to attend. A reminder that board pictures will be conducted on 8/8 at

7:30 am. The Welcome back social on Aug 15th and board volunteers will be needed. The Den would like to have the grand opening with full occupancy in July or August, the board will reach out to the chamber and rotary clubs to see if there is a good date for that. The temple would like permission to plant trees on our property and Scott Jones will connect with the temple on this topic.

- **Vote to adopt the Staff Handbook:** Michael Bell made a motion to pass the 2022 Staff Handbook with the redline changes and the additional change that the date is revised to reflect versions versus year and Scott Jones seconded it. The motion was passed unanimously, excluding one board member who left early and one abstention.
- Discussed strategy session content, date, and time. The session will be held on July 26th at 6:00 pm at The Den and the board will email the requested topic items to the Board President.
- **Vote on Board of Directors Meeting Schedule:** Janelle Herrera made a motion to pass the Board of Directors Meeting Schedule and Kathleen O'Rourke seconded it. The motion was passed unanimously excluding one board member who left early.
- The Facilities Committee provided updates on The Den budget and how we did not need to use the full amount of the line of credit contingency funding.
- The Capital Campaign discussed raising funds for the stage and provided updates around the Evergreen Music Festival fundraiser.
- Additional committees: Marketing Committee shared that the MYM Sponsorship was provided to the Marketing Committee and discussions are still occurring. The board discussed that any commitment should hold until further review of the conflict-of-interest concern and hold donation approvals until the fall once we have enrollment numbers to confirm our budget numbers. SAC was not able to hold its end-of-year meeting.
- New business: Potential Community Board Members were discussed.
- The board formally thanked Kelly Anderson and Jamie Richards for their time, commitment, and dedication to the RMAE board.

Adjournment

- Janelle Herrera made a motion to adjourn the meeting. Kathleen O'Rourke seconded the motion. The motion was passed unanimously, and the meeting concluded at 8:26 pm.
- The next regular board meeting is on August 11th, 2022, at 6:30 PM, likely in the Spanish room, but the location is to be confirmed.